**Meeting Minutes 02 - Proposal refinement**

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| **Date:** | 23 May 2011 |
| **Time:** | 1900 – 2000 |
| **Venue:** | SOB GSR 2.7 |
| **Attendees:** | All |
| **Absentees:** | None |
| **Agenda:**   1. Refine project scope 2. Finalise project proposal draft | |

**Meeting proper:**

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| **No** | **Item** | **Details** | **Action by** | **Deadline**  **(dd/MM/yy)** |
| **1** | **Project scope** | User management   * Enable privacy settings for each user’s profile   Connectivity and engagement   * Store location subjected to users’ preferences * Users can choose to update their location when they make a donation * Users are able to choose to post their donation feeds on social networking sites (Facebook/Twitter)   Contribution management   * Enable users to have multiple presets. Each preset would be tied to project(s), a lifestyle and a donation amount. Users will be prompted to change a project commit if the project in the preset is completed.   Project management   * Project are to be listed in categories similar to the website * To provide users with a graphical representation on the progress of on-going projects   Achievement wall   * To include more interactive activities | NA | NA |
| **2** | **Things to be done** | 1. Final vet through proposal draft and email client   Things to clarify with client:   * Accumulation of donation amount for payment/users to pay after every donation * Promotions available for highly motivated donors | Daniel | 24/05/11 |

**Agenda for next meeting:**

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| **Date:** | 31 May 2011 |
| **Time:** | 1900 – 2100 |
| **Venue:** | SOB GSR 2.10 |
| **Agenda:**   1. Reshape project scope | |

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Vetted by: Roger