**Meeting Minutes 02 - Proposal refinement**

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| **Date:** | 23 May 2011 |
| **Time:** | 1900 – 2000 |
| **Venue:** | SOB GSR 2.7 |
| **Attendees:** | All |
| **Absentees:** | None |
| **Agenda:**1. Refine project scope
2. Finalise project proposal draft
 |

**Meeting proper:**

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| --- | --- | --- | --- | --- |
| **No** | **Item** | **Details** | **Action by** | **Deadline****(dd/MM/yy)** |
| **1** | **Project scope** | User management * Enable privacy settings for each user’s profile

Connectivity and engagement* Store location subjected to users’ preferences
* Users can choose to update their location when they make a donation
* Users are able to choose to post their donation feeds on social networking sites (Facebook/Twitter)

Contribution management* Enable users to have multiple presets. Each preset would be tied to project(s), a lifestyle and a donation amount. Users will be prompted to change a project commit if the project in the preset is completed.

Project management* Project are to be listed in categories similar to the website
* To provide users with a graphical representation on the progress of on-going projects

Achievement wall* To include more interactive activities
 | NA | NA |
| **2** | **Things to be done** | 1. Final vet through proposal draft and email client

Things to clarify with client:* Accumulation of donation amount for payment/users to pay after every donation
* Promotions available for highly motivated donors
 | Daniel | 24/05/11 |

**Agenda for next meeting:**

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| --- | --- |
| **Date:** | 31 May 2011 |
| **Time:** | 1900 – 2100 |
| **Venue:** | SOB GSR 2.10 |
| **Agenda:**1. Reshape project scope
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Prepared by: Hui Juan
Vetted by: Roger