

CHOCOLICIOUS SUPERVISOR MEETING MINUTES #1

Date: 13 Jul 2014
Time: 11 am
Venue: SIS Meeting Room 4.4

Attendees: Trecia, Jinq-Yi, Terence, Ming Min, Zhen Jie & Safi

Apologies: NIL

Agenda:

1. Go through the schedule for FYP
2. Clear our doubts regarding FYP feedback
 - a. Programming language used
 - b. Deployment of system
3. Supervisor Youngsoo will be away from 1st Aug -14th Aug
 - a. Requested either bi-weekly meeting or at least 2 times before Acceptance Presentation
4. Any other business

	Note/ Task	Actor	Due Date
1	How to handle feedback that was posted by Prof Benjamin Gan	All	18 th Jul
2	Discuss storyline & strategy for acceptance	All	18 th Jul
3	Demo structure of system	All	18 th Jul

The meeting was adjourned at 12:25pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Trecia Koh

Vetted and edited by,