PROGNESIS

TEAM MEETING MINUTES

Date:	29/09/2015
Time:	1900hrs
Venue:	SIS GSR 2.6
Attendees:	Eva Tan Guan Hua, Claudia Foong Pui Shuen , Goh Yi Xuan, Karen Lim Wen Yan, Nguyen Luong Thanh, Vu Hoang Minh
Agenda:	FYP 1. Discuss the contents necessary for meeting with Shamir (Sponsor)

No.	Task	Follow Up(Person-In-Charge)	Deadline

1.	**Things to update Shamir:**
	1. Observations we have conducted with Rocket Uncle, Vantage Delivery. What we learned:
	    a. Many types of logistics companies that might not require VersaFleet, will VersaFleet Analytics need to cater for these non-fleet companies?
	    b. These companies might be competitors of the "Logistics SMEs" that we are trying to help, thus unwilling to provide us much information.
	
	2. Show him our tentative prototype design, navigation, and user interaction (Independent of content of the graphs as they are still under revision).
	
	Things to discuss/ask about:
	1. How we approach design, and the kind of graph page we want to deliver.
	    a. Standardise graphs with x-axis as time.
	    b. We realised from the UAT graphs and our own discussions that certain data might not be provided by VersaFleet
	2. We intend to have a "suggestions" module i.e. **accurate diagnostics** or even prescriptive solutions. Which would you prefer?
	3. We need more companies to observe as the SMEs that we approached do not own their own fleet.
	    a. How much weightage should we be putting on "non-business owner" users such as operations manager?
	    → First interview with IFL's Sarah* (Problems identified should be solved by VersaFleet not
		Revise our graphs and modules accordingly.(Team)	01102015

		VersaFleet Analytics e.g. Vehicles Tracking		
		b. Login & Registration → Is there an API we are supposed to use? Or are we supposed to do an independent user authentication and database?		
	1.	Prof's feedback: You might need a module to extract data from sponsor server (this could be explained using an architecture diagram), we need Shamir's advice.		
	2.	Current plan for deployment of the application. What would be the recommended architecture?		

Vetted by: Eva

Follow up: To be circulated amongst team