

Internal Meeting Minutes #11

Meeting Date	07 June 2016
Meeting Time	2130-2330
Mode	Online
Location	Pune, India & Singapore
Internal?	Yes
Members Present	All members were present
Agenda	<ol style="list-style-type: none">1. Discuss and clarify about the 5 new functionalities which our client has added
Meeting Minutes	<ul style="list-style-type: none">• Discussed and clarified about the 5 new functionalities which our client has added• Decided on which functionality we should take up
Upcoming To Dos	<ul style="list-style-type: none">• Email Mr. Soh to clarify about the 5 new functionalities, to inform him about the API limitations, as well as to ask questions about his requirements• Assigned tasks for each member to work on - continue working on Wiki (Eustace), work on prototype (Jared, Wei Jie, Chong Yong & Jing Ying), research on backend related technology (Alex)

The meeting was adjourned at 11.30pm. These minutes will be circulated and adopted if there are no amendments in the next day.

Prepared by,
Tay Jing Ying

Vetted and edited by,
Eustace Zheng