



# Client Update Minutes

## Details of Update

Date/Time:	6 March 2018, 16:11 hours, 8 March, 18:27 hours, 9 March 16:31 hours
Venue:	WhatsApp, communicated by PM
Agenda:	1. Update on server types for deployment 2. UAT Update
Minutes by:	Cheryl Lee
Vetted by:	Grace Foo

## Meeting Attendance

S/N	Team Member	Role	
1	Cheryl LEE Sze Min	Project Manager	Present in Discussion
2	CHEAU Nor Ailin	Backend Developer	Present in Discussion
3	Grace FOO Huan Ting	Frontend Developer	Present in Discussion
4	LEE Pei Jia	iOS Developer	Present in Discussion

## Notes

S/N	Topic	Notes & Tasks
1	Checking in with sponsor on his preferred server type after our recommendation	iOS – provided a choice as to whether he will be passing us his iOS account for deployment or account is to be created by BareCode. Web Server – Team is currently using the pay-per-use tier on AWS. 2 options - for sponsor to create a new one, or for sponsor to take over the current one by changing the email address and credit card details.
2	Update on UAT	Gave sponsor update on UAT 3 & 4

## To-Do

S/N	Task	Assigned to