

# Supervisor Meeting 7

Date	28/09/18
Time	1.30pm – 2.30pm
Venue	SMU SIS
Attendees	<ol style="list-style-type: none"> <li>1. Chester</li> <li>2. David</li> <li>3. Hong Yang</li> <li>4. Jeryl</li> <li>5. Larry</li> </ol>
Agenda	<ol style="list-style-type: none"> <li>1. Wiki</li> <li>2. UAT</li> <li>3. Mid-Term Slides</li> <li>4. Front-end</li> <li>5. App Advice</li> <li>6. X-Factor</li> <li>7. Post-Midterm</li> </ol>

## Agenda

Item	Description
1	<p><b><u>Wiki</u></b>            Midterm wiki            For the prototype:</p> <ul style="list-style-type: none"> <li>• Give example of file to upload</li> <li>• Dummy data to upload</li> </ul>
2	<p><b><u>UAT</u></b></p> <ul style="list-style-type: none"> <li>• Send app to them on Monday to allow them time to get used to the app</li> <li>• Friday is UAT</li> <li>• Provide data dictionary and template so they know what they need to put in for each input</li> <li>• Testing feedback is done via a form</li> <li>• Don't need to do with students because we don't have a public facing component</li> </ul>
3	<p><b><u>Mid-Term Slides</u></b></p> <ul style="list-style-type: none"> <li>• Send to prof</li> <li>• Do demo early (after intro-ing team)</li> </ul>

	<ul style="list-style-type: none"> <li>• Upload process should say (number of data uploaded, number of wrong data, records detected, successful, failed)</li> </ul>
4	<p><b><u>Front End</u></b></p> <ul style="list-style-type: none"> <li>• Changes has been made based on prof's advice</li> <li>• Change the month front end (jan-feb is actually 1 month because it's 1<sup>st</sup> jan to 1<sup>st</sup> feb)</li> <li>• Get more feedback from the users so we can tweak the front-end</li> </ul>
5	<p><b><u>App Advice</u></b></p> <ul style="list-style-type: none"> <li>• Access Control <ul style="list-style-type: none"> <li>○ Need to consult Scanteak again regarding this issue</li> </ul> </li> </ul>
6	<p><b><u>X-Factor</u></b></p> <ul style="list-style-type: none"> <li>• Too easy</li> <li>• Increase insights (2 per branch/3 per higher management)</li> </ul>
7	<p><b><u>Post-Midterm</u></b></p> <ul style="list-style-type: none"> <li>• Video</li> <li>• Poster</li> </ul>

The meeting was adjourned at 2:30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,  
Jeryl

Vetted and edited by,  
Chester