

**Final Year Project
Meeting Minutes**

Meeting Information	
Date:	4 th October 2014
Time:	1230
Venue:	SMU SIS Level 4

Attendees:	<ol style="list-style-type: none">1. Joel Woo2. Benjamin Chan3. Lee Jong Hyeok4. Lavinia Tay
Absentees:	
Meeting Agenda:	<ol style="list-style-type: none">1. Project Progress Update2. Discuss about Apple Push Notification3. Prepare for Mid-Term

Summary of Meeting & Task Assignment		
1.	Jong Hyeok & Lavinia	Architecture Diagram to be updated. Prepare for technical complexities and web demo.
2.	Benjamin	App Store Submission is done, pending approval. Prepare for technical complexities and iOS demo.
3.	Joel	Update Mid-Term wiki and prepare presentation materials. Think of scenario-based role-play for demo.
4.	Team	Prepare Mid-Term presentation materials and demo.

The meeting was adjourned at 2130. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Joel Woo

Vetted and edited by,

Lavinia Tay