

INTERNAL MINUTES #24

Date:	5 March 2013
Time:	7:00 pm
Venue:	SIS GSR 2.4
Attendees:	<ol style="list-style-type: none">1. Ardian Tjeng2. Grace Shintany Lee3. Melwin Tanu4. Shira Aretti5. Tai Shi Ling
Absentees: (provide reason if any)	-
Agenda:	<ol style="list-style-type: none">1. UT Preparation2. Update on Individual Progress

DISCUSSION

No.	Details
1.	<p><u>UT Preparation</u></p> <ul style="list-style-type: none">- Target: 30 testers (try to get those who came for UT 1 to attend UT 2)- Incentive: Subway sandwich platter- Date: 7-8 March 2013 10am-6pm- Venue: TBD <p>- Tester registration link: https://docs.google.com/forms/d/10FzSxXdqXzhH228IHP200_C7ST7Bl-AdPpyUUR08Jbc/viewform</p> <p>- Test cases: https://dl.dropbox.com/u/18512978/FYP/UT%202/UT2%20-%20Test%20Cases.docx</p>
2.	<p><u>Update on Individual Progress</u></p> <p>Shi Ling → Finishing up stratosphere.js (deadline: tomorrow) Melwin → Reset password (deadline: tomorrow) Shira → Finished the backend for profile page</p> <p>Team decided to keep 'recommendation based on unstructured data' as one of the functionality to be developed.</p>

TO-DOs

Task ID	Details	Date Due	Assigned To
1.	UT preparation: print test cases, order subway, book room, confirm tester attendance	6 March	Grace
2.	Finish assigned tasks	6 March	ALL

NEXT MEETING

Date:	12 March 2013
Time:	7:00 PM
Venue:	TBD
Agenda:	Update on Progress

Meeting adjourned by: 7:30 PM

Minutes taken by: Melwin Luis Tanu

Vetted by: Grace Shintany Lee on 5 March 2013