

TEAM ELEMENT
INTERNAL MEETING 07 MINUTES, 02 NOVEMBER 2015

Date	02 November 2015
Time	1630
Venue	SIS Level 4
Attendees	1) Cassandra Thai Jia Ying 2) Stella Wong Hui Min 3) Nguyen Nhat Minh 4) Matthew Yee
Agenda	1) Rehearsal of acceptance presentation

Rehearsal of Acceptance presentation

Each member was allocated a part of the presentation where they will rehearse on their own at home before meeting at 0800 the next day.

Cass: Project Management

Minh: Problem and demo

Stella: Market research

Matt: Learning objectives

The meeting was adjourned at 1700. These minutes will be circulated and adopted if there are no amendments reported in the next 3 days.

Prepared by:

Nguyen Nhat Minh

Vetted and Edited by:

Cassandra Thai

