



INTERNAL MEETING MINUTES

Iteration No.	0
Meeting No.	5
Date of Meeting: (Day Month Year)	10 September 2013
Time: (hh:mm to hh:mm)	12:00 to 13:00
Venue:	SIS GSR 2.7
Meeting Chairperson	Tan Rui Jia Noelle

1. Meeting Agenda

Review Mentor Day Performance
Moving On

2. Attendance**Name [Absent/Present]**

Bie Ya Qing [Present]

Low Wen Guang [Present]

Sebastian Kiran Joy [Present]

Tan Guo Hao [Present]

Tan Rui Jia Noelle [Present]

Victor Lee Hong Zhi [Present]

3. Discussed Content**Topic**

a) Review Mentor Day Performance

- Potential Mentors seemed bored by pitches
- We were not as prepared as other groups because of last minute preparation



- Stream Global representative may have shown interest
- b) Moving On
- Wait for Prof Ben's reply on mentor acceptance
 - If no mentor, think about approaching Wee Kim Wee Centre for Assistance
 - Review existing Sponsored Projects on Wiki Page and plan for contingencies

4. Next Meeting	
Date of Meeting: (Day Month Year)	15 September 2013
Time: (hh:mm to hh:mm)	13:00 to 16:00
Venue:	Library Project Room 5.3

5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)		
Description	Prepared by	Due Date

Minutes Prepared By Victor Lee Hong Zhi

Date 10 September 2013

Vetted and Edited By Tan Rui Jia Noelle

Date 10 September 2013