

Internal Meeting Minutes #24

Meeting Date	19 September 2016
Meeting Time	1800 - 2000
Mode	Physical
Internal?	Yes
Members Present	All members are present
Agenda	<ol style="list-style-type: none">1. Review what Prof. Chris mentioned during our supervisor meeting earlier on2. Discuss on how to improve our Mid Terms presentation slides3. Discuss on how we want to present
Meeting Minutes	<ul style="list-style-type: none">• Added new slides to further explain architecture in detail, value to sponsor, X-factor results etc.• Discussed about how we want to present and decided that we will do a role play during the scenario
Upcoming To Dos	<ul style="list-style-type: none">• Make important changes to application based on User Testing feedback• Complete Mid Terms presentation slides• Rehearse for Mid Terms

The meeting was adjourned at 8.00pm. These minutes will be circulated and adopted if there are no amendments in the next day.

Prepared by,
Tay Jing Ying

Vetted and edited by,
Tan Chong Yong