



TEAM HEI

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TEAM MEETING MINUTES 08, 16 SEPTEMBER 2014

Subject:	Minutes 08
Date:	16 September 2014
Time:	1900
Venue:	SMU SIS, GSR 3.1
Secretary:	Ngoh Jun Dat

Attendees:

1. Ngoh Jun Dat
2. Chester Chiew Wei Hong
3. Jasmine Lin Qianru
4. Keith Tan Xiang Wei
5. Kong Yu Ning

Meeting Agenda:

1. ASP.NET Framework
2. IS480 Project Supervisor
3. Development Work Required for Acceptance Presentation
4. Wireframe

Planned Agenda

1. ASP.NET Framework

- 1.1. Yu Ning explained that ASP.NET is a server-side web application framework designed for web development to produce dynamic web pages.
- 1.2. Yu Ning added that ASP.NET is developed by Microsoft and it allows developers to build dynamic web sites, web applications and web services.
- 1.3. The team would be using ASP.NET framework for our IS480 project development.

2. IS480 Project Supervisor

- 2.1. Chester explained that we are able to source for our Supervisor and thereafter we have to inform Professor Benjamin.
- 2.2. The team discussed and is certain that Professor Benjamin is the ideal Supervisor for our IS480 project. We wanted in for his professional knowledge in guiding the past teams and his rich experience with many clients over the years. We believed that with his guidance, we would be able to bring the best value to our client, IDA.

3. Development Work Required for Acceptance Presentation

3.1. The team discussed the development work required for Acceptance Presentation.

3.2. Jun Dat highlighted that it has to be more than just Login as mentioned in Professor Benjamin's email.

3.3. The team decided on the following features to be implemented for Acceptance Presentation:

- Login
- Campaign creation
- Upload contact list
- Send email
- Render graphs in dashboard

4. Wireframe

4.1. The team decided that it is important to have wireframe so as to visualise how our application would pan out.

4.2. Keith is tasked to come out with the wireframe.

Action Items:

Task	Due Date	Member in-charge
Wireframe	30 September 2014	Keith

The meeting was adjourned at 10.00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Ngoh Jun Dat

Vetted and edited by,

Kong Yu Ning