

Iteration 12

Date: 14 March 2015

Time: 1PM

Venue: LIB PR 4-2

Attendees: Hakam, Min Xuan (Max), Shi Kai, Hye Ri, Brindha, Gui Shi

Absentees: -

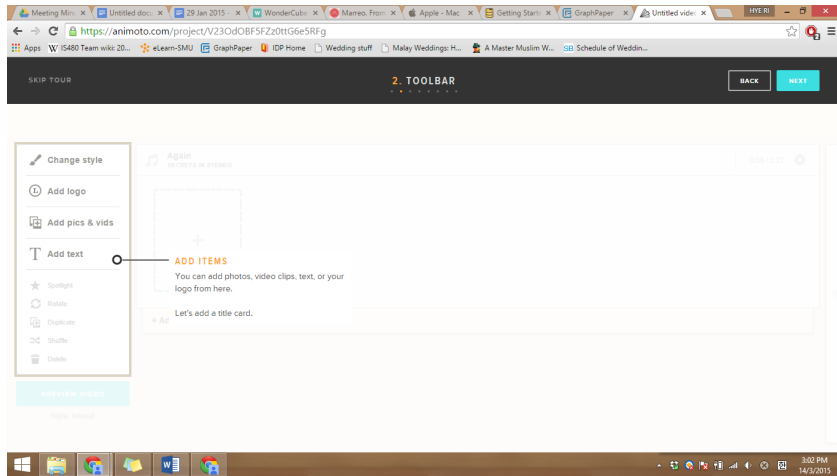
Internal meeting agenda:

To be discussed / brought up	Remarks / Comments
Social Media plan	
Sponsorship	
Marketing materials	

Discussed during meeting:

- Social Media Plan
 - Facebook
 - Start posting after launching (Monday)
 - Monday: Wedding fairs, workshops and app updates
 - Wednesday: Vendor introduction & Share page
 - Friday: Introduce any promotions from vendors for Marry.SG users
 - Saturday & Sunday: Wedding tips, quotes etc
- Sponsorship
 - Contact Craftworks, Soundtracx and other vendors
 - Email templates in Dropbox
- Marketing Material
 - Print flyers, stickers on 16 March, pass receipt to Prof Ben
 - pdf manual is kiv
- Things to fix
 - Double scroll
 - Spelling & Grammatical errors on Intro static cards
 - Consistency for Notes edit & Things to do edit
 - Guest manager count (Invited number is not being counted)
 - Description for Discover components
 - Placeholder for Things to do as it looks like Edit now
 - Guest Manager Export pdf
 - Wedding Itinerary and Contact information -> remove Save button, make it auto-save
 - Don't let users delete headers of Wedding Itinerary and Contact Information

- Pitch video by 23rd March 2015
- Flow of Application
 - External Marry.SG
 - Add Navigation bar including “Login” and “Signup”
 - Login & Signup are different pages
 - Place an arrow on the first pic
 - Place “Start Planning” at the bottom of the page
 - No more Social Media Login, only Email Login available
 - Planning Canvas
 - Tutorial



- All tours to be done in gif (for every card)
- User can Skip Intro, but will have a Help button to see the gif again
- Skip Intro, Back, Next button to be placed at the bottom of the page
- Include Lock & Unlock
- Flow of tutorial (By Monday):
 - Navigation bar (include Public and Private)
 - Size control
 - Lock & Unlock
 - Square (Adding more cards)
 - Scroll lock
 - All the cards (including those in RSVP Canvas)
- Profile
 - If the user does not put in a wedding date, have a pop up message to indicate that we will assume that wedding date is one year from now
 - Fields:
 - Name
 - Hashtag
 - Wedding Custom

- Countdown will be connected to Profile Card
- No need to connect Profile Card and Rich Text
- Hashtag to be placed in Nav bar, beside RSVP as well
- Include description that hashtag links to Tagboard
- Things to do
 - Fix csv
 - If there is no description, place “No Description Available”
- Notes
 - Add weblink field
 - When a user clicks on a note, description should appear instead of Edit page
- Notes (Tips)
 - Fix Category
- Discover
 - Change photo slider images to vendor images
 - For every empty fields, let it show “Not Available”
- Wedding Itinerary & Contact List
 - Remove Save button
 - Autosave to be enabled
 - Do not let the users delete header

Action Items:

#	Task	Assigned	Due date
1	Tutorial	Shi Kai, Max, Hakam, Brindha	
2	Fix Things to do csv	Hye Ri	
3	Fix Discover csv	Hye Ri	
4	Fix Notes (Tips) Category	Hakam	
5	Discover tooltip, change General icon	GST	
6	Select images from vendors	Hye Ri	

Minutes recorded by:
Seol Hye Ri