**Internal Meeting Minutes 27**

Date: Tuesday, 7-November-2016

Attendees: Waituck, Chuqian, Amber, Jeremy, Kester, Keefe

Time: 7.30pm – 9.30pm

Venue: FYP Labs

Agenda:

* -Review UAT 3 feedback

**Changes to be implemented based on UAT 3 feedback:**

General change

* Make all the pop-up to be consistent

Inventory page

* Shift the ‘update’ and ‘add’ buttons to be on the top.
* Bring the legend to the bottom for the stock level
* Change the ‘update threshold’ such that users must click on the button to ensure that threshold is updated

Coffee demand analysis

* Table will be reflected the actual, expected and deviation values
* Create a metric for the deviation values (Confident Matrix)
* Remove the deviation line
* Remove the values on the dots for the various graph (Maybe can add in a button for the report card)

Customer segmentation

* Add the percentage values in the segment breakdown details
* Add in units in the segment breakdown details
* Mean ratio amount spent vs time is misleading (time is first order to the current date)
* Add in tooltips for the description (e.g. mean interval, mean one-off orders and etc.)
* Insert mailing list hyperlink in the customer segment page

The meeting was adjourned at 9.30pm.

Prepared by,

**Koh Chu Qian**

Vetted and edited by,

**Chaung Xiu Hui Amber**