



INTERNAL MEETING MINUTES

Iteration No.	6
Meeting No.	4
Date of Meeting: (Day Month Year)	10 February 2014
Time: (hh:mm to hh:mm)	16:00 to 17:00
Venue:	Library Project Room 4.3
Meeting Chairperson	Tan Rui Jia Noelle

1. Meeting Agenda

- (a) After Iteration Audit
- (b) AOB

2. Attendance**Name [Absent/Present]**

Bie Ya Qing [Present]

Low Wen Guang [Present]

Sebastian Kiran Joy [Present]

Tan Guo Hao [Present]

Tan Rui Jia Noelle [Present]

Victor Lee Hong Zhi [Present]

3. Discussed Content**Topic**

- (a) After Iteration Audit
 - a. Completed Functionalities
 - i. Advanced Analytics [Web]



<ul style="list-style-type: none">ii. Lucky Draw [Web]iii. User Testing<ul style="list-style-type: none">1. Refer to UT1 Feedback Document for updates2. Slight delay in debugging therefore iteration ended 2 days after planned date
(b) <u>AOB</u> <ul style="list-style-type: none">a. Reminder: Iteration 7 in progressb. Midterms: 18 days away

4. Next Meeting	
Date of Meeting: (Day Month Year)	15 February 2014
Time: (hh:mm to hh:mm)	14:30 to 16:30
Venue:	SIS GSR 2.5

5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)		
Description	Prepared by	Due Date

Minutes Prepared By Tan Guo Hao, Victor Lee Hong Zhi

Date 10 February 2014

Vetted and Edited By Tan Rui Jia Noelle

Date 10 February 2014