

Iteration 10
Date: 29 Jan 2015
Time: 1030AM
Venue: SOE 3-15

Attendees: Hakam, Min Xuan (Max), Shi Kai, Hye Ri, Brindha, Gui Shi
Absentees: -

Internal meeting agenda:

To be discussed / brought up	Remarks / Comments
Update each other	
Discuss RSVP	

Discussed during meeting:

- Card dimension to be fixed
- Leave feedback regarding size of the card

Update

Hakam

- Knowledge will be fixed
- Notebook currently has problem regarding upload. "" is auto-generated for description column
- GuestList email -> Waiting for Big Max's reply

Hye Ri

- Add General, Chinese, Malay, Indian columns in Discover
- Values in these columns will be True/False
- Fix Timeline csv
- Send email to vendors over the weekend

Shi Kai

- Image added in Discover card
- Improvement on loading to be made
- Need to settle "No Image" issue
- Overlapping of race circles to be fixed
- Countdown is done, color theme can be changed, Months to be

RSVP Card

- Event banner:
static, allows users to adjust inside
need to find whether pictures can be cropped (Shi Kai)
- Bride and groom text overlay
If picture can be overlaid, it's good, if not leave it in text
- Photo Gallery
Gallery, single file upload for now, change it to multiple files upload if there is time
- Location detail
Detail on the left, map on the right
Map is from Big Max Graph Paper map function
- Font styling: Use Google fonts
- Match individual themes with global themes
- Two templates

Action Items:

#	Task	Assigned	Due date
1	Fix timeline csv	Hye Ri	1 Feb 2015
2	Check email draft	Brindha	1 Feb 2015
3	Send email to vendors	Hye Ri	1 Feb 2015
4	Event Banner & Photo gallery	Shi Kai	8 Feb 2015
5	Location details & Story & Bride, groom text overlay (write limitations and bugs for current text and inform Big Max)	Brindha, Hye Ri, Gui Shi	8 Feb 2015
6	Divider icons (motif)	Brindha, Hye Ri, Gui Shi	
7	Profile to square + Profile card	Hakam	
8	Wedding Day itinerary (convert to pdf)	Shi Kai	after midterm

Minutes recorded by:**Read and acknowledged by team members:**