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| **Date:** | 15/03/2016 |  |
| **Time:** | 11.30pm |  |
| **Venue:** | Prof Ben Gan’s Office |  |
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| **Attendees:** | Tan Kun Sheng  Li YingNan  Chia Hui Min  Ong Ming Hao  Wee Chong Wei  ~~Kenneth Wong Xiong Kai~~ |  |
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| **Agenda:** | 1. Update Prof Ben Gan and Fiona Lee on the status on the project 2. Confirmation of some issues, highlighted by Kun Sheng. 3. Future goals of the project |  |

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|  | Task | Done by | Due Date |
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**Done during meeting:**

-update Prof Ben Gan and Fiona Lee on the status of the project

-Prof only want to focus on the management system first, do not care about additional functions.

-Highlight some issues that the team has been facing (SSO) and request help from them on how to implement it.

- Business model is totally up to you, just update Prof ben gan and Fiona lee on the business model.

The meeting was adjourned at 12.15pm These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Michael Ong