

Date : August 1, 2014

Location : BP Meeting Room

Subject : User Test

Attendee : Peter Morrison, Terence Tan Yeow Khin, Mi Mi Han Kyaw, Phyu Phyu Htant

Absentee : Siddhant KANAUIA, PUJARA Aniket Pinakin, GOKARN Ila Nitin, MA Chenguang (Reason: Went back to their home countries after their internships)

Agenda

No.	Description
1.	Team walked through their current development work (user authentication, trainer content module, quiz module) for user testing <u>Client's Comments</u> <ul style="list-style-type: none">- Since IE 8 or 9 is not updated enough to be compatible with certain JavaScripts, Mr. Morrison advised us to use IE 10 or 11.- Impressify editing interface adds value for creating content- Accepted our team's proposed feature such as interactive check point questions after a few slides and disabling the skipping of each slide- Concerned about displaying slide shows in trainee side. Trainer and trainee are linked and have to be integrated once trainer module is completely implemented.
2.	Team needs to send reminder email one week before appointment.
3.	Team will need to send two of our members' particulars to Mr. Morrison for virtual testing environment set up.
4.	Team will need to send wiki page link and stakeholder page link to BP.
5.	Team will be meeting with the client every two weeks from now on. The meeting dates will be in separate table. (Tuesday with preferred meeting timing before 1130 AM)
7.	Team needs to update the details of the tools, frameworks and database to Wiki and send to Mr.Morrison
8.	Next user testing date is on 19 August which is one day before acceptance.

Meeting dates with clients (Aug – Nov 2014)

1.	19 Aug (UAT)
2.	2 Sep
3.	16 Sep
4.	30 Sep
5.	14 Oct
6.	28 Oct
7.	11 Nov
8.	25 Nov

Prepared by,
Phyu Phyu Htant

Vetted and edited by,
Mi Mi Han Kyaw