

## CHOCOLICIOUS MEETING MINUTES #10

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**Date:** 9 October 2014  
**Time:** 2.00 pm  
**Venue:** SIS SR2-4

**Attendees:** Terence, Trecia, Jinq-Yi, Ming Min & Zhen Jie

**Apologies:** Nil

**Agenda:**

1. Post mid-term
2. Task allocation
3. Any other business

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	Note/ Task	Actor	Due Date
1	Meet client for post mid-term evaluation. Confirm on our moving forward plan.	Terence	9 Oct 2014
2	Coding allocation <ul style="list-style-type: none"><li>- Add additional field for vendor for credit limit, prepare user manual for entire system</li><li>- Name change for various view pages</li><li>- External transfer, show contribution amount, detailed report</li><li>- View rejected claims/ deposits (SMUSA)</li><li>- No scrolling, claims sorted by date, endorse form change to landscape</li><li>- Bug fixing, single sign-on</li></ul>	<ul style="list-style-type: none"><li>- Jinq</li><li>- Trecia</li><li>- Terence</li><li>- MM</li><li>- ZJ</li><li>- All</li></ul>	21 Oct 2014
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The meeting was adjourned at 3.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,  
Jinq-Yi

Vetted and edited by,  
Zhen Jie