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| **Date:** | 5/6/2016 |  |
| **Time:** | 1300 |  |
| **Venue:**  | SMU SIS Level 4 |  |
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| **Attendees:** | Tan Kun ShengLi YingNanChia Hui MinOng Ming HaoWee Chong Wei~~Kenneth Wong Xiong Kai~~ |  |
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| **Agenda:** | 1. UI/UX Discussion2. Supervisor3. Team Module by CW4. Project Module by KS5. Student Module by HM and YN6. The road to acceptance7. Project Architecture by CW |  |

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|  | Task | Done by | Due Date |
| 1 | Web development for team, student and projects module | Michael | 19/5/2016 |
| 2 | Complete validation and integration with AngularJS for project module | Kun Sheng | 19/5/2016 |
| 3 | Term module CRUD | Kun Sheng | 19/5/2016 |
| 4 | Integrate team module to the UI | Chong Wei | 19/5/2016 |
| 5 | Display team members given a team | Chong Wei | 19/5/2016 |
| 6 | Validation for team module | Chong Wei | 19/5/2016 |
| 7 | Integrate student module to the UI | Hui Min & YingNan | 19/5/2016 |
| 8 | Display student profile given student variable | Hui Min & YingNan | 19/5/2016 |
| 9 | Read SSO documentation and start implementation | Kenneth | 19/5/2016 |

**Done during meeting:**

1. Michael have shown the team the UI for the system.
2. The supervisor for ByteMe is prof David Lo.
3. Hui Min and YingNan have showed the student module.
4. Kun Sheng have showed the projects module.
5. Chong Wei have showed the team student module.
6. Chong Wei discussed and review the whole project design and architecture.

The meeting was adjourned at 3.30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Chia Hui Min