

TEAM R&I

Internal Meeting Agenda

Meeting/Project Name:	2018T2 R&I		
Date of Meeting (DD/MM/YYYY):	21/02/2019	Time:	1430 -1500
Meeting Facilitator:	Liting	Location:	LKS PR 4-15

1. Meeting Objective

1. Acceptance Slides
2. Acceptance Demo

2. Attendees

Name	Attendance	Remarks
Chow Li Ting	Present	-
Teng Shu Yan Rachel	Present	-
Thevakumaren S/O Morgaya	Present	-
Raghavendar Gowri Sankar	Present	-
Mok Hao Ze Benjamin	Present	-
T S Kautham	Absent	-

3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)

Description	Prepared By:
-	-

4. Agenda and Notes, Decision, Issues

Topic	Owner
Future plans for acceptance <ul style="list-style-type: none">- Fixed account bugs (Next Wednesday)<ul style="list-style-type: none">o Payee UI change to tabo Line charto Transaction History- Home page bugs<ul style="list-style-type: none">o Add in loading percentage for home page- New Functionality – Theva and Raghav<ul style="list-style-type: none">o Know what API is needed for account statement and marketing promotiono Let PM know what API is needed- Edit Bill Payment and Fund Transfer – Theva and Raghav- Start Stock Management - Kautham<ul style="list-style-type: none">o Research and talk to prof what need to be done for stock management and talk to client about it	Everyone

5. Action Item		
Action	Owner	Due Date
Account Bugs	Theva	27 th Feb 2019
Home page bugs	Rachel	27 th Feb 2019
New Functionality	Raghav	27 th Feb 2019
Edit Bill payment and Fund Transfer	Raghav and Ben	27 th Feb 2019
Start on stock management	Kautham	27 th Feb 2019

6. Next Meeting (if applicable)	
Date (DD/MM/YYYY):	26/02/2019
Time	1530-1630
Location	LKS PR 4-16
Objective	Prepare on New Functionalities