

Date	06 November 2015
Time	1730
Venue	7 kick start
Attendees	1) Cassandra Thai Jia Ying 2) Stella Wong Hui Min 3) Mr Marc Sim (Sponsor)
Agenda	1) Update on Acceptance 2) Notifying the collaboration plan with CerealTech

Update on Acceptance

Our project was focused on providing a solution that existing system or operations are currently facing

Require a specific value for monthly budget

Previous signup personal details should be kept, convenience for the users, using their mobile number as identification.

Ben Gan gave us the X-factor on CerealTech

X-factor has to be:

- School of baking
- 200 students
 - o Student login 40% student login
- Booking facilities
 - o 30 bookings

We will be doing user acceptance testing on 3rd Feb

Live deployment is on 10th Feb

Update on Sterling

Approval from JTC, URA, Operations start in January.

Structure our project such that new functions can be added easily, all training facilities can use our app. In other words, a "one size fits all"

- Booking facility
- Enroll student
- Allocate classes, module and trainers

Will not be able to provide multiple bookings as trainers have not been confirmed.

Proposing that CerealTech to pick up the project

Cassandra had emailed CerealTech but Mike, the CEO, is away from Singapore and there can be no approval nor there a scheduled meet up until Mike back. Mike will be back around the end of November.

Major Update

1. Inform Prof Gan about the shift in deployment date for Sterling Hub.
2. Project is to be place on hold as if to focus on CerealTech processes and data. We will be required to inform Cerealtch the functions that we have developed and they can adopt.
3. We will require data from them as Sterling and CerealTech are from 2 different industries and the functionalities we have cannot be generalized.
 - a. Sterling: Require 1 point of contact, probably a man named John will be assigned to us
 - b. CerealTech: Discuss about functionalities that CerealTech needs that are different from Sterling.

The meeting was adjourned at 6.30pm. These minutes will be circulated and adopted if there are no amendments reported in the next 3 days.

Prepared by:

Stella Wong Hui Min

Vetted and Edited by:

Cassandra Thai Jia Ying

