

DATE	24 February 2014
TIME	4.30pm
VENUE	SIS SR 2-4
ATTENDEE(S)	Chua Pei Shan, Gwendolin Tan, Ng ZhenYuan, Lim Xin Yi, Shemin Ang Supervisor – Mr. Alan Megargel
ABSENTEE(S)	-

AGENDA	1. Mid-Term Slides Feedback
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Topics	Details
Slides Feedback	<ol style="list-style-type: none"> 1. Market Research <ul style="list-style-type: none"> • Change the word “Networked Design” to “ Network Design” • Keep the “graph” comparison and add the comparison table between different supply chain tools back. 2. Demonstration <ul style="list-style-type: none"> • Back up a copy of the old version of application if anything happens 3. X-factor: Consolidation and Deconsolidation <ul style="list-style-type: none"> • Business Value: Supply Chain decision makers will be able to get total production output and consolidate into one. If without consolidation, managers will need to spend time to create routes manually. Through our application, it will be easier to manage. 4. Technical Complexity for centroid: State where did we research from. 5. Project Management <ul style="list-style-type: none"> • Project Highlight should be presented as change management • Project Progress Summary <ul style="list-style-type: none"> ○ Display using a line to show which iteration has been completed and which are not. • Plan VS Actual <ul style="list-style-type: none"> ○ Show a pop up to display the reason for extending the schedule. • Man Hours Metrics <ul style="list-style-type: none"> ○ Consider to add another zone. • Risk and Mitigation <ul style="list-style-type: none"> ○ Mitigation Strategy should be something that needs to be done after the risk has been invoked. ○ Mitigation Strategy should be generic and not specific.

S/N	Task	Member Responsible	Due Date
1	Update Slides	Pei Shan	25/2/2014

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The meeting ended at 5.35pm. These minutes will be circulated and adopted if there are no amendments reported on the next three days.

Prepared by,
Xin Yi

Vetted and edited by,
Pei Shan