

# Final Year Project Preparation – Supervisor Meeting 1

2015

## Meeting No. 1

**Date:** 8 Jan 2015 (Thursday)  
**Time:** 10AM – 11.30AM  
**Venue:** SIS LVL5

## Members

**In Attendance:** Brindha Menon  
Chua Min Xuan, Max  
Hakam  
Khiew Shi Kai  
Tan Gui Shi  
Seol Hye Ri

**Absent with Apologies:** -

**Minutes Recorded By:** Tan Gui Shi

## Agenda

1. View live demo of Mr&Mrs(SG) canva
2. Revision of X factor
3. What we can do to hit our X factor number
4. What can we do for discover card (vendors)

[tinyurl.com/marreo](http://tinyurl.com/marreo)

No	Task	Assigned	Due Date
1	Architecture & ER diagrams	Hakam, Shikai, Max	11 Jan
2	Send emails to vendors	Hye Ri	11 Jan
3	Clarify testing procedure	Hye Ri	10 Jan

4	Attend wedding fair	Hye Ri, Brindha, Gui Shi	9 Jan
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## Discussions

- **Midterm**
  - Do demo to prove that it is easy to use graph paper:  
what are the advantages and disadvantages - Why did we choose Graph Paper? (one of the reasons could be Max being ex-SMU student. Include his details)
  - What is the benefit of having Graph Paper?
  - Does the person have to know programming? How long does it take for non-programmer to get used to Graph Paper?
  - Reviewer will give us a better review when we show a proper demo
  - Why are we doing wedding application?
  - In project management: show whatever needs to be shown
  - Minutes – Tell a story:  
Include what we have accomplished, what parts have to be done again, why we are trying this, why we are doing it this way etc
  - Explain design decision: why we chose this design – show screenshot and explain, explain why the specific design is a good pattern
  - Look up for the theme – search available themes and use it for the design.
  - Take screenshots for progress
  - Clarify why there is a delay in the progress, be more detailed.
    - Integration problem? Why? How is the data stored? How will the users actually use data?
    - Was it estimation issue?
    - Were we slacking or trying hard during meeting?
    - Evaluate the team with progress, efficiency etc
    - How do we use data while making decision?
- **Apply weekly scrum for iterations**
  - Start of weekly scrum: Friday
  - How are we integrating
- **Next sup meeting**
  - Show prof the steps
  - **Show the architecture diagram & ER diagram of the graph paper and data**
    - Show the interaction
    - Easy for the reviewer to understand

- **Division of code:**
  - Currently: Front & Back-end
  - However, dividing by module is easier - will be harder for the architecture design, but is much faster for the whole process and to prevent confusion among developers
  - Need one person to be integration manager – decide when to deploy the live and contact Big Max
- **Testing:**
  - Tester get Linux system to test
  - Bug report: Include “found by”, “date and time found” and “assigned to”
- Deployment issue: Depends on when Big Max can deploy
- **Does everyone need to code?**
  - Recommended to split up the programming for each person.
  - Alternative way how the developer should split the work
- **Next week – improve your design as we go on, scrum**
  - try to improve the project management process
  - look at the demo
  - work on different ethnic groups
    - table allocation: see how it should work for different races
    - research on it
  - Define revamp
- **Wedding fair**
  - Learning point
    - Looking for team
    - Ethic different
  - Wedding company
    - Do they have the tool
    - Will they use this software if it is available
  - Will the wedding planner wish to adopt our system
  - Validate the product (Graph Paper or Mr & Mrs (SG))
  - Emphasize that this is free promotion to advertise
  - Do we need to sign agreement? Try not to.