

## SUPERVISOR MEETING MINUTES#5

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**Date:** 5 Sept 2014  
**Time:** 12:30 pm  
**Venue:** SIS GSR 3-6

**Attendees:** Trecia, Zhen Jie, Terence, Ming Min & Jinq-Yi

**Apologies:** Nil

**Agenda:**

1. Project progress
2. UAT #1 preparation
3. Mid Term Presentation
4. Any other business

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	Notes/tasks	Actor	Due Date
1.	-		
2.			
3.	-		
4.	-		

The meeting was adjourned at 01:30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,  
Trecia Koh

Vetted and edited by,  
Jinq-Yi Lee