Schedule Metric

Goal: Ensure that we are on track with deliverables

Question: How accurate have we been in meeting our milestones?

Metric: x = Actual time taken - Planned time based on Project Schedule (For each milestone)

Mitigation Plan:

|  |  |
| --- | --- |
| If x < 0 | Consider for performance optimization and source code house-keeping. |
| If 0 < x <= 1 | We are on track with the project schedule. No changes will be made to project schedule. |
| If 1 < x <= 3 | We are behind schedule by 3 days. Team will ask member to put more time in order to complete unfinished task. |
| If 3 < x <= 5 | We are behind schedule by 5 days. Find out for the reason of lateness. Project manger would assign the other team members to share the work load. |
| If 5 < x <= 7 | We are behind schedule by one week. Find out for the reason of lateness. All team members would share the work load. |
| If x > 7 | We are badly behind schedule. Will bring together all members of the group and schedule an emergency meeting to discuss and find out for the reason of lateness and decide to drop functions as a worst-case scenario. |