

Date:	10/08/2017 (Tuesday)
Time:	1.30pm - 4.30pm
Venue:	Amg Mo Kio Thye Kua Kwan Hospital MIS Meeting Room
Attendees:	<p>Team PlusMinus: Tan Wei Hong Eugene Low Wen Jun (Belynda) Gwee Wei Ling</p> <p>AMKTHKH: Edy Chandra (IT) Frank (HR) Joel (HR) Sindy (HR)</p>
Agenda:	<ul style="list-style-type: none"> - Progress update of the Learnhub - Demo of LearnHub - Execute User Testing 1 - Debrief and Feedback - AOB

	To-Do	Assignment	Due Date
1	Consolidate the Feedbacks and Issues internally and arrange for a review meeting with AMKTHK.	Belynda	13 Aug 2017

	Things Discussed	Conclusion/To-Do
1	Progress update of the Learnhub	You can download the UT PPT at https://wiki.smu.edu.sg/is480/IS480_Team_wiki%3A_2017T1_PlusMinus_TestResults
2	Demo of LearnHub	<p>Did a run through of the portal prior to the start of UT to introduce to AMKTHK about the portal.</p> <p>You can access the Portal here: http://learnhub20170808011754.azurewebsites.net/Login.aspx</p> <p>Did a basic introduction of the portal alongside with what the individual users should be seeing/be experiencing in the test case.</p>

		<p>Asked testers to log down their issues into the Issues Log found here: https://docs.google.com/a/smu.edu.sg/spreadsheets/d/1G2RSDvsjKmADyr5KHNCwcyEDhv61Dy0OKnqigT6DfSE/edit?usp=sharing</p>
3	Execute User Testing 1	<p>Frank was assigned to the role as a HR who has the ability to configure the AI Bot.</p> <p>Edy was assigned to the role as a superuser who has the role to CRUD courses as well as configure AI Chatbot.</p> <p>Sindy was assigned to the role as a HR staff who has the ability to CRUD courses as well as configure AI Chatbot.</p> <p>Joel was assigned to the role as a normal HR staff who can view the portal and courses and download materials.</p> <p>All testers have the ability to test the AI Bot - Emma.</p> <p>You can download the test cases in wiki: https://wiki.smu.edu.sg/is480/IS480_Team_wiki%3A2017T1_PlusMinus_TestResults</p>
4	Debrief and Feedback	<p>Users to share what issues/inconvenience they experienced and what to improve on (to be done in next meeting, AAR):</p> <ul style="list-style-type: none"> - Portal should be opened to all internal staffs just like their Intranet. However, when users wants to view course materials and e-reports etc, they should sign in before proceeding. <p>Some questions team Plus Minus would like to ask:</p> <ol style="list-style-type: none"> 1. Are the test cases easy to follow? 2. Are the test cases too long/too short? 3. Did you face any issues? 4. Do you have anything you want to highlight particularly?
5	AOB	NIL

The meeting was adjourned at 4.30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Low Wen Jun