

TEAM R&I

Supervisor Meeting Agenda

Meeting/Project Name:	2018T2 R&I		
Date of Meeting (DD/MM/YYYY):	25/06/2019	Time:	1900 - 2000
Meeting Facilitator:	Liting	Location:	SIS Office 4048

1. Meeting Objective

1. Demo
2. Weekly Updates

2. Attendees

Name	Attendance	Remarks
Chow Li Ting	Present	-
Teng Shu Yan Rachel	Absent	Sick, MC
Thevakumaren S/O Morgaya	Present	-
Raghav Gowri Sankar	Absent	Overseas
Mok Hao Ze Benjamin	Present	-
T S Kautham	Present	-

3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)

Description	Prepared By:
-	-

4. Agenda and Notes, Decision, Issues

Topic	Owner
Demo <ul style="list-style-type: none">- Gamification<ul style="list-style-type: none">o When the person completed the quiz and log out, they can still do the quiz. (You can cancel it).o "View Score" need to fix the bug (it should run before showing the score)o "Leadership Board" Title should be standardize (Top 10 and Top-10)o Post Quiz Icon is not there- DCD<ul style="list-style-type: none">o "Existing DCD" should not have overlapping.o "Closed DCD" should speed up.<ul style="list-style-type: none">▪ Deposit Term (In weeks) need to adjust.- Stock Watch<ul style="list-style-type: none">o Drop down list should be the name instead of symbol.o Positive percentage doesn't have %o Label your Y label	Theva & Ben

<ul style="list-style-type: none"> ○ Any unlisted stocks should add into the dropdown list upon search. (Didn't auto update, currently need refresh) <ul style="list-style-type: none"> ▪ If cant find, it should drop back error. ○ Search could add in "Auto Complete" (Up to discussion) 	
<p>Weekly Updates</p> <ul style="list-style-type: none"> - Get more people to do UT 7. Target: 10 students - Take a look at the finals grading sheet <ul style="list-style-type: none"> ○ Need to have a slide dedicated for handover ○ Content to be in the handover document has to be discussed with client ○ When to handover and what to handover ○ Minimally have a user guide - Meeting minutes are up to standard - Explain the changes in plan from mid-term and finals - Mitigation factor for Alan's APIs - Complexity factor <ul style="list-style-type: none"> ○ Gamification (extensibility), - Quality attributes <ul style="list-style-type: none"> ○ Include load testing (if possible) ○ Include security frameworks (if possible) 	Liting

5. Action Item		
Action	Owner	Due Date
UI Improvement	Theva	10 July 2019
Technical Complexity (Extensibility)	Ben	27 July 2019
Technical Complexity (Others)	Raghav & Rachel	27 July 2019
Refresh to login	Rachel / Ben	27 July 2019

6. Next Meeting (if applicable)	
Date (DD/MM/YYYY):	9 July 2019
Time	1900 – 2000
Location	SIS Office 4048
Objective	Updates on project