

## Iteration 8 Guest Table Allocation Manager and Wedding RSVPs

**Date:** 9/1/15

**Time:** 12pm - 7pm

**Venue:** SMU-X Meeting Room 1

**Attendees:** Big Max (Client), Brindha, Gui Shi, Hakam, Hye Ri, Max, Shi Kai

**Absentees:** -

### Internal meeting agenda:

To be discussed / brought up	Remarks / Comments
Shi Kai, Hakam, Max - Architecture Diagram and ER diagram	
Hye Ri, Gui Shi, Brindha - Table Allocation Ideas and Prototype by the end of today	

### Discussed during meeting:

- Email the vendors telling them that we did use their information, it is ok if they do not reply
- Take photos while visiting wedding fairs and use them during presentation
- New tutorial video: Less than 30 sec for each features. We can upload this on wiki
- Landing page:
  - External -> Graph Paper Sign In -> Different canvas pages -> Introduction page -> Template (will be given with options for users to choose) -> Initialization phase (filling in details) as a card -> video/static pages for whole process
- Print function has been added in Graph Paper
- Don't work on profile card first, will be developed after RSVP card
- Resource: typeform.com (use this to build form)
  - Analytics is available to keep track of the form
  - Webhook mechanism is used to grab data from the form to Graph Paper
  - How to webhook:
    - commit to github -> set webhook to send necessary parts -> websites will be automatically communicating
    - there's no API, it's a standard method
    - <http://en.wikipedia.org/wiki/Webhook>

**Action Items:**

#	Task	Assigned	Due date
1	Email vendors	Hye Ri	11 Jan

**Minutes recorded by:**

Hye Ri

**Read and acknowledged by team members:**