

Internal Meeting Minutes #16

Meeting Date	24 July 2016
Meeting Time	1100-1200
Mode	Online
Internal?	Yes
Members Present	All members were present
Agenda	<ol style="list-style-type: none">1. Update each member on our progress for the tasks assigned previously2. Discuss about problems which the team is facing
Meeting Minutes	<ul style="list-style-type: none">• Discuss about issues which the frontend and backend is facing, especially during integration• Discuss about issues faced during deployment to DigitalOcean• Discuss about our first UAT - what to test and how to test• Set meeting date when the India team is back in Singapore
Upcoming To Dos	<ul style="list-style-type: none">• Complete deployment to DigitalOcean• Email Charlie to let him see the application• Set up meeting with Prof. Chris Boesch

The meeting was adjourned at 12.00pm. These minutes will be circulated and adopted if there are no amendments in the next day.

Prepared by,
Tay Jing Ying

Vetted and edited by,
Alex Tiang