



## TEAM MEETING MINUTES

<b>Date:</b>	05/12/2015
<b>Time:</b>	1400hrs
<b>Venue:</b>	SIS GSR 2.6
<b>Attendees:</b>	Claudia Foong Pui Shuen, Eva Tan Guan Hua, Goh Yi Xuan, Karen Lim Wen Yan, Nguyen Luong Thanh Minh, Vu Hoang Minh
<b>Absentees:</b>	-
<b>Agenda:</b>	1. Questions to clarify with Andrew

No.	Task	Follow up(Person-in-charge)	Deadline
1.	Questions: 1. Is line charts the best way to display the data? 2. Should we have customisable graphs? If so, of what kind?	-	-
2.	Things to do: 1. Document scope (Karen & Eva) 2. Revise timeline (Karen & Eva) 3. Low-fidelity Prototypes (Karen & Eva) 4. Confirm scope with Andrew 5. Email Shamir with regards to the scope 6. Coders should meet together to design the functions	-	10/12/2015
3.	1. Functionalities has to be done except threshold 2. Schedule user testing	-	End of 12/2015
4.	API to ask for: 1. Actual delivery/pickup time 2. Driver's details (age, NRIC) 3. Vehicle details (age, model)	-	-

Prepared by: Eva

Vetted by: Karen

Follow up: To be circulated amongst team