

TEAM R&I

Internal Meeting Agenda

Meeting/Project Name:	2018T2 R&I		
Date of Meeting (DD/MM/YYYY):	08/03/2019	Time:	1530 -1630
Meeting Facilitator:	Liting	Location:	SIS GSR 3-4

1. Meeting Objective

1. Weekly Update
2. Debugging from Acceptance
3. General

2. Attendees

Name	Attendance	Remarks
Chow Li Ting	Present	-
Teng Shu Yan Rachel	Absent	Interview for Summer Intern
Thevakumaren S/O Morgaya	Present	-
Raghavendar Gowri Sankar	Present	-
Mok Hao Ze Benjamin	Present	-
T S Kautham	Present	-

3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)

Description	Prepared By:
-	-

4. Agenda and Notes, Decision, Issues

Topic	Owner
Weekly Update <ul style="list-style-type: none">- <u>Loan Module Part 1</u> Left with a bit of debugging- <u>Accounts Statement Module</u> Pending for help (need to brainstorm)- <u>Marketing Promotion Module (Backend)</u> Customer Preference Function by 12 March (Started already) Notification Function (tentatively set on 16March)- <u>Fund Transfer and Bill Payment</u> Cannot take in future or blank (API don't accept)- <u>Debugging</u> Linechart, refreshing and collapsible view by 10 March (Theva) Put a pause to Multiple select.	Liting

Risk Management - Approved by the team members	Liting
Gamification and Knowledge Module - Refer to KYC sample but instead of pop out, the team prefers a tab at the side	Liting

5. Action Item		
Action	Owner	Due Date
Linechart, refreshing and collapsible view	Theva	10 th March 2019
Customer Preference Function (Backend)	Raghav	12 th March 2019
Debugging (Loan)	Rachel	10 th March 2019
Update Wiki	Liting	11 th March 2019
Gamification Module	Benjamin	22 nd March 2019

6. Next Meeting (if applicable)	
Date (DD/MM/YYYY):	15/03/2019
Time	1530-1700
Location	SIS GSR 3-4
Objective	Progress Update