



## Internal Meeting

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<b>Date</b>	26 June 2016
<b>Time</b>	10:00 am – 12:00 pm
<b>Venue</b>	Korea Hostel Living Room
<b>Attendees</b>	Tan Ai Xin Clinton Ang Lim Zi Ling Joanna Tan
<b>Absentee</b>	-
<b>Agenda</b>	1. Team Progress 2. Sengkang Health Project

### AGENDA

No.	Task
1.	<b>Team Progress</b> <ul style="list-style-type: none"><li>• Team will research and explore on the different suggestions brought up by the sponsor.</li><li>• Team also evaluate and discuss on the impact of each suggestion. Team take into consideration the user testing, scope and time taken to hit reasonable amount before Acceptance.</li><li>• Team will also update supervisor on the next plan that the team would take to carry on the project.</li></ul>
2.	<b>Sengkang Health Project</b> <ul style="list-style-type: none"><li>• Research on the different technologies such as survey application and on the ground orientation application.</li><li>• Pros and Cons for working on this project and the visibility of working on this project.</li></ul>

### ACTION ITEMS

Action Items	Person Responsible	Deadline
Update stakeholders	Tan Ai Xin	27 June 2016
Research and explore technologies	Team	30 June 2016

Prepared by Tan Ai Xin

Vetted and edited by Clinton