



Team Meeting Minutes

Meeting Information

Date/Time:	2 February 2018, 330PM – 530PM
Venue:	SIS GSR 3-2
Agenda:	<ol style="list-style-type: none"> 1. End of iteration review 2. Set up next iteration's deliverables 3. Finalise UAT and functions 4. Prepare problem statement(s) to be presented during next sup meeting 5. AOB
Minutes by:	Cheryl Lee
Vetted by:	Lee Pei Jia

Meeting Attendance

S/N	Team Member	Role	
1	Cheryl Lee Sze Min	Project Manager	Present
2	Ailin Cheau	Backend Developer	Present
3	Grace FOO Huan Ting	Frontend Developer	Present
4	LEE Pei Jia	iOS Developer	Present

Notes

S/N	Topic	Notes & Tasks
1	Deployment	<p>Deployed application.</p> <p>Tested the view quiz portion & view learning materials (iOS)</p> <p>Tested create learning materials, upload learning materials (web app)</p>
2	Project Progress	Task metrics at 82%
3	Problem Statements	<ol style="list-style-type: none"> 1. Data Privacy/Protection Act <ul style="list-style-type: none"> - NP's data needs to be hosted on a 100% secure website, meaning anything on public domain is not allowed, even if data is on NP's Google Enterprise Account/Office 365 account on NP server - Presence of Google Enterprise Account & Office 365 account but not secure enough as per Govt (MOE) requirement 2. Cost: <ul style="list-style-type: none"> - Other micro learning applications too expensive: <ul style="list-style-type: none"> - Gnowbe is \$500,000 per year - Grovo cost = \$8,000 per year 3. Political reasons: Current LMS (blackboard) is not extensible <ul style="list-style-type: none"> - NP wants to create something for learning on the go - Rise of micro learning and its effectiveness
4	UAT	<p>UAT scheduled on Tuesday, 12 Feb 2018, 5PM at NP</p> <p>Functions to test for UAT</p> <p><u>iOS (Students)</u></p> <p>Learning Resources</p> <ul style="list-style-type: none"> - View Learning Resources <p>Quiz</p>



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		<ul style="list-style-type: none"> - View quiz - Do quiz - Submit quiz <p><u>Web</u></p> <p>Administer Class List (Lecturer)</p> <ul style="list-style-type: none"> - Bootstrap to create class list <p>Learning Resources (Lecturer)</p> <ul style="list-style-type: none"> - Upload learning resources (videos) - Create learning resources (text) <p>Quiz (Lecturer)</p> <ul style="list-style-type: none"> - Create quizzes - View quiz answers - View quiz results
5	Midterms	<p>Midterms on 20 Feb 2018, 3PM</p> <p>Functionalities by midterms:</p> <p><u>iOS (Students)</u></p> <p>Learning Resources</p> <ul style="list-style-type: none"> - View Learning Resources <p>Quiz</p> <ul style="list-style-type: none"> - View quiz - Do quiz - Submit quiz <p>Reflections</p> <ul style="list-style-type: none"> - View Reflections - Do Reflections - Submit Reflections <p><u>Web</u></p> <p>Administer Class List (Lecturer)</p> <ul style="list-style-type: none"> - Bootstrap to create class list <p>Learning Resources (Lecturer)</p> <ul style="list-style-type: none"> - Upload learning resources (videos) - Create learning resources (text) <p>Quiz (Lecturer)</p> <ul style="list-style-type: none"> - Create quizzes - View quiz answers - View quiz results <p>Administer Lecturer List (Admin)</p> <ul style="list-style-type: none"> - Create and manage lecturer accounts - Create & delete students - Access restriction <p>Create superset of surveys</p>



BARE CODE

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6	Next iteration's preparation	<p>Deadlines:</p> <p>UAT: 13 Feb 2018</p> <p>Midterms: 20 Feb 2018</p> <p>Upcoming Team Meetings:</p> <ul style="list-style-type: none">- 9 Feb 2018- 12 Feb 2018 / 14 Feb 2018- 19 Feb 2018 <p>Slides to be completed by 9 Feb 2018 to revise with Supervisor on meeting on 11 Feb 2018</p>
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To-Do

S/N	Task	Assigned to
1	Team to continue with developmental work	All
2	Slides to be finished by 9 Feb	All