

Date: 5/3/2016
Time: 1200 - 1300
Venue: SOE GSR 2-12

Attendees: Tay Guang Wen
Sin Xin Yee
Gauri Bhatnagar
Yap Wei Heng
Lim Xin Yi

Agenda:

1. Progress updates
2. Feedback from User Test 4
3. Preparations for UAT
4. Preparations for Finals

	Task/ Description	Person-in-charge	Due Date
1	<p><u>Pledge Module:</u></p> <ul style="list-style-type: none">• Almost completed, left with the limitation of 5 pledges a day by the users. <p><u>Community Module:</u></p> <ul style="list-style-type: none">• Completed.• We will need to show this to Wilson and ask for his feedback. <p><u>UI/Display:</u></p> <ul style="list-style-type: none">• Once all modules has been completed, UI will be priority and changes will need to be made as soon as possible.	ALL	
2	<p><u>Event Module:</u></p> <ul style="list-style-type: none">• Based on feedback from User Test 4, they feel that events should have a filter that would allow them to filter according to the category and event types.• Discuss with Wilson, if he approves, this has to be done immediately.	Wei Heng	
3	<p><u>UAT:</u></p> <ul style="list-style-type: none">• Guang Wen and Xin Yee are doing up the UAT requirements.• Tentative date is 14 April 2016.	Guang Wen and Xin Yee	
4	<p><u>Finals Preparation:</u></p> <ul style="list-style-type: none">• Slides are almost done already, left with Metrics.	Guang Wen and Xin Yee	

The meeting was adjourned at 1300 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,
Gauri Bhatnagar

Vetted and edited by,
Tay Guang Wen