**JPT Client Meeting Minutes**

**Meeting 9**

Date: 29th March 2010, Monday

Time: 2.30pm to 4.00pm

Venue: HPL House

Attendees: Melissa Phua, Jonathan Wong, Sarah Martin, Vivian Choo, Stanley Ng, Lin Xuan Kuang, Lau San San, Gloria Yeo, Low Yi Yang.

**Agenda of meeting:**

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| --- | --- | --- |
| **Minutes** | **Action By** | **Due Date** |
| 1 | **E-learning Demo:**Mel to provide welcome screenMel: Provide a guide page before showing the map**Learning Module #1 Edit/Updates:** Porsche car try to swap.Aston Martin DELETE.Types of people: More pictures**Quiz Module #1 Edit/Updates:** Calculate scores. Display user’s answers; Commitment: “try”**Learning Module #2 Edit/Updates:** Pictures of Bleaches by mel.Patron Facilities: Missing icons & locations by Mel.Survival Kit Tents – our event will sell surival kits which incl. …Entertainment Stages: Update location. (eg. Padang area)**Learning Module #3 Edit/Updates:** Prohibited items update add interactivity**Quiz Module #3 Edit/Updates:** Bug/error on Q3 1st frame.**Learning Module #5 Edit/Updates:** Chapter 6 = Module 5.**E-Learning Overall Comments:** Last few modules a bit dry.Stakeholder: Melissa Phua. |  |  |
| 2 | **Manpower Management System Edit/Updates:**Demo page views, current records per page: 20To include the following functions: * View all records
* Select All
* Approve All

Using checkboxes and buttons.Sorting: Default SortOrder by: 1. Roles,
2. Zones,
3. NRIC

Update user type: - by default sign up – all sign up as student- admin set as teacherPicture constraints.* size: 60kb
* res: 400 px \* 514 px

Jon: Bypass e-learning Warning Message: to complete e-learning bef able to complete part 2 application. |  |  |
| 3 | **Universal (MMS & E-learning):**Sign Up 1 > Verify Email > Elearning > Sign Up 2.Provide the proper steps/workflow in the email/site itself.Update top panel text: Welcome “NAME” (“USER TYPE”)General:Copyright Singapore GP Pte LtdOne pager:* Name, Email, Education, Course
* Pictures
* Aspirations, e.g. learning outcomes.

Glossary of Terms. (Mel will provide)Link to CP Map. (TBC) |  |  |
| 4 | **AOB**Next team meeting will be held on the 5-Apr-10, Monday, 2.30pm, HPL House. |  |  |

The meeting was adjourned at 4.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Low Yi Yang

Vetted and edited by,

Gloria Yeo