# INTERNAL MEETING 6

| DATE | 1/6/17 |
|---|---|
| TIME | 1900 - 2030 |
| VENUE | SIS Basement |
| ATTENDEES | Jaren<br>Jeryl<br>Jazreel<br>Marcus<br>Celestine<br>Shreyas |
| ABSENTEES | NA |
| AGENDA | 1. Schedule Planning<br>2. Functionality Breakdown |

# AGENDA

| Item | Description |
|---|---|
| 1 | Schedule Planning<br><br>Meeting with supervisor<br>&bull; 12 June (Tentatively)<br><br>Meeting with sponsor<br>&bull; 8 June (Tentatively) |
| 2 | Functionality Breakdown<br><br>Chatbot (Communication)<br>&bull; Able to have what whatsapp functionalies<br>&bull; Send photos<br>&bull; Send video & files (optional – secondary requirement)<br>&bull; No call function<br>&bull; No need emjois, stickers<br>&bull; Allow markup language in the chat (bold, underline) – KIV<br>&bull; Find sample codes if available<br>&bull; Chat groups<br><br>User Authentication (Administration)<br>&bull; Need to check if can change access based on roles |

The meeting was adjourned at 2030 with the next meeting scheduled on 4/6/17.

[CODE]
BENDERS

# TASK LIST

| Task | Action by |
|---|---|
| Confirmation of functionalities | Jaren, Marcus (4 June) |
| Development timeline | Jaren, Marcus (4 June) |
| Med-fi prototype | Jazreel (8 June) |
| First draft of schedule | Shreyas (6 June) |

These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Vetted by,
Jeryl

Vetted by,
Celestine

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BENDERS