



Client Update Minutes

Details of Update

Date/Time:	2 March 2018, 19:18 hours
Venue:	WhatsApp, communicated by PM
Agenda:	<ol style="list-style-type: none">1. Team to inform sponsor about new priorities based on feedback he gave on 28 February 20182. Update on server types for deployment
Minutes by:	Cheryl Lee
Vetted by:	Grace Foo

Meeting Attendance

S/N	Team Member	Role	
1	Cheryl LEE Sze Min	Project Manager	NA
2	CHEAU Nor Ailin	Backend Developer	NA
3	Grace FOO Huan Ting	Frontend Developer	NA
4	LEE Pei Jia	iOS Developer	NA

Notes

S/N	Topic	Notes & Tasks
1	Project Scope	<ol style="list-style-type: none">1. 2 mobile features (mobile + GPS)2. Analytics (Score, location, questions)3. UI/UX4. Survey5. Offline mode <p>Offline mode will be of last priority, if we manage to complete functions 1 - 4.</p>
2	Update on server types for deployment	As for the web server, we're currently looking at AWS, the pay per use tier. This means that the base account is free, but AWS will charge if the storage used exceeds its limit. For iOS, there will be a \$99/year charge to put it up on App Store. Would like to check if that's ok with you as well?

To-Do

S/N	Task	Assigned to
1	Plan for UAT with client	All