

Date:	5th March 2014
Time:	1:45 PM – 2:45 PM
Venue:	Prof Ben's Office
Attendees:	Team: <ul style="list-style-type: none"> • Eng Sen • Yousof • Shanaaz • Glen • Fariq • Wah Chun Supervisor: Prof Ben
Meeting discussion:	Agenda: <ul style="list-style-type: none"> • Updates of activities <ul style="list-style-type: none"> - Live deployment of MB coaching and purpose driven - Scope creep - Review of client meeting - Client Review? - Future progress: <ul style="list-style-type: none"> - Simplified web page, events, tournament and meeting with external stakeholder (RP and Joelle Ducrot) • Midterm feedback <u>Action Items</u> <u>Midterm:</u> Alan: 79/100 - Project Management: Demoing features on local host, no evidence of change management Scope management: Nothing stands out Explicitly state which api used from previous team GitHub – how effective is it? Demo: weak (since on localhost) David Lo: 86.5/100 Project Management: very high, impressed with change management Appreciates using indirect stakeholders

Technical complexity; need to understand code is not easy to do, need to list out other technologies used.

Testing can be improved, need to perform more User testing

Demo is reasonable, although it is localhost

Knowledge of SingPath is good

Demo of features could be more realistic

Overall Midterm: A

Team Updates:

Mention to client, 31st March is the end of development

Tuesday: RP will be coming down

- Additional: Create events, manage, edit, rsvp events
- Get user requirements from RP

After Events, need to conduct user testing.

Client wants to drop Map, not fulfill the new features at least to acceptance standard.

HTML games, Plunkr – told client, team cannot do both.
So we will be doing web games

Project Management:

Mentioned to client that not all stories assigned on pivotal tracker will be accepted.

Ben Gan: Use Pivotal Tracker so it can be said during final presentation.

Ben Gan: Do not sell the SingPath idea to Joelle Ducrot, focus more on asking her about features required for students to learn a new language

Client will be doing up the APIs by Friday,

Ben Gan: Test the APIs early so that it will mitigate the risk of spending too much time.

Action Items	Assigned To
Client will be doing the web service Work on tournament back-end with Client	Glen and Eng Sen
End to end testing for web games	Fariq
Coming up the test cases for the upcoming tournaments (for both the user testing and the actual one)	Yusof and Shanaaz
Finish up Events page	Wah chun

Prepared by,

Shanaaz