

**Date:** 3/12/2015  
**Time:** 1900 - 2030  
**Venue:** SIS GSR 2-6

**Attendees:** Sin Xin Yee  
Tay Guang Wen  
Lim Xin Yi

**Agenda:** 1. Follow up on Supervisor Meeting

	<b>Task/ Description</b>	<b>Person-in-charge</b>	<b>Due Date</b>
1	<u>Things to do:</u> <ul style="list-style-type: none"><li>• Schedule a meeting with Wilson on Skype to finalize our scope and see what we can remove.</li><li>• Edit Project Schedule to include more User Testing and schedule them after completing the functions.</li><li>• Edit Project Schedule to make timeline less confusing.</li><li>• Search Module: Clarify with Wilson about the need for the search module.</li><li>• Rewards Module: Besides the details of the rewards, what else would Wilson want to update.</li><li>• Contact Greenhulk and ask why the speed is so slow.'</li><li>• Confirm a soft launch date with Wilson.</li><li>• Ask Wilson about rationale for Social Media page.</li></ul>	ALL	
2	Guang Wen mentions that we will need to work faster especially since we will be travelling at different times.		

The meeting was adjourned at 1330 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,  
Sin Xin Yee

Vetted and edited by,  
Tay Guang Wen