

CHOCOLICIOUS MEETING MINUTES #2

Date: 30 May 2014
Time: 7:45 pm
Venue: Groventure Office - 61 Shun Li, Kaki Bukit Avenue 1.

Attendees: All
Apologies: Nil
Agenda: 1. Preparation for project proposal
2. Any other business

	Note/ Task	Actor	Due Date
1	Decided to use Ruby on rails, Aptana IDE, MySQL, Twitter Bootstrap for initial phase of our project. For project management tool, we will use Asana for task tracking and scheduling.	All	-
2	Do up functionalities for each use case.	Terence	11 June
3	Do up project schedule/ plan/ project milestone	Jinq-Yi	11 June
4	Start putting information into Wiki	Zhen Jie	11 June
5	Do up risk management	Trecia	11 June
6	Role & responsibilities, learning outcome	Ming Ming	11 June
7	Prepare prototype of framework	Safi	17 June

The meeting was adjourned at 8:30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Trecia Koh

Vetted and edited by,
