Sponsor Meeting Minutes 4

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| **Date:** | | 28/01/2018 | | |
| **Time:** | | 5.30pm – 6.30pm | | |
| **Venue:** | | Cyber Builders Office  (Cambridge Building  21 Ubi Rd 1, Singapore) | | |
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| **Attendees:** | | Gao Hai Long, Liu Jia Meng, Zhang Xiao Yu, Zhang Yu Zhe, Gary Quek Jian Zhang  Mr Williams Kong ( Sponsor ) | | |
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| **Agenda:** | | 1. System Demo 2. Gather feedbacks for Demo 3. Work on feedback | | |
| **S/N** | **Task** | | **Assigned to** | **Due Date** | |
| 1 | System Demo | | Gao Hai Long |  | |
| 2 | Gather feedbacks for Demo | | All |  | |
| 3 | Work on feedback | | All | 04/02/2018 | |

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| **Time** | **Point** | **Action** |
| 5.30pm | System Demo | Gao Hai Long to demo app on mobile device |
| 5.45pm | Gather feedbacks for Demo | App is fine. However sponsor would like to re-focus on business use case.  To think about how to differentiate ourselves from other existing apps and make our app stand out in the market.  One suggestion is focus on public transport for delivery and remove private transport. |
| 6.17pm | Work on feedback | To discuss further. And ask for supervisor opinion. |
| 6.30pm | Meeting ends |  |

The meeting was adjourned at 6.30 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

**Zhang Yu Zhe**

Vetted and edited by,

**Gao Hai Long**