

TEAM R&I

Internal Meeting Agenda

Meeting/Project Name:	2018T2 R&I		
Date of Meeting (DD/MM/YYYY):	10/08/2019	Time:	1700 – 1900
Meeting Facilitator:	Liting	Location:	SIS GSR 3-1

1. Meeting Objective

1. Weekly Update
2. Demo Sequence

2. Attendees

Name	Attendance	Remarks
Chow Li Ting	Present	-
Teng Shu Yan Rachel	Present	-
Thevakumaren S/O Morgaya	Present	-
Raghavendar Gowri Sankar	Present	-
Mok Hao Ze Benjamin	Present	-
T S Kautham	Absent	Overseas

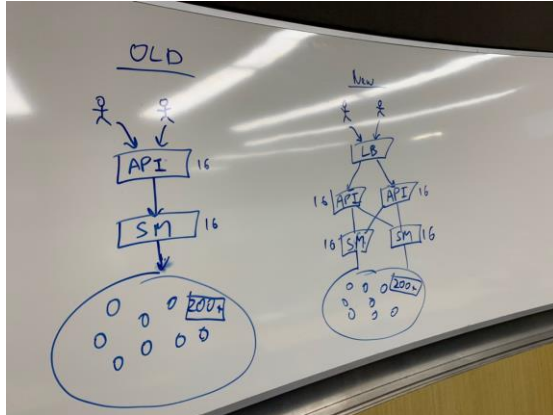
3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)

Description	Prepared By:
-	-

4. Agenda and Notes, Decision, Issues

Topic	Owner
Weekly Update <ul style="list-style-type: none">- Refresh function is completely done and merge with the main branches.<ul style="list-style-type: none">o Need to remove reference data in the codes- Conducted UT8 over the long weekend<ul style="list-style-type: none">o 4 UT results from individual (In total, should have 24 or more)o Cutting off on 14 Aug 2019, 7pm.o Theva will have to consolidate the feedback and assign relevant bugs to the people responsible of.o Liting will include the UT8 result into the Wiki- Need to enable the user to edit their personal particulars in the application<ul style="list-style-type: none">o Last mins task but Benjamin is able to complete within 2days and test thoroughly internally.- Technical Complexity/Qualities Slides<ul style="list-style-type: none">o Extensibility (Gamification)o Design to Scalability (Transaction History)	Liting

- Load Testing (One user with a lot of accounts)
- Change of Architecture



- Two things contributed to the bottleneck = too much data and no load balancing (we recommended the client to do so)
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Demo Sequence

- Timed Quiz of one of our core features (Stock Order Mgmt)
- Disable the Pre-Test
-

Liting

5. Action Item

Action	Owner	Due Date
Removal of all reference data from our codes	Rachel	12/8/2019
Enable customers to edit their information/change password	Benjamin	14/8/2019
Technical Complexity Slides – Assist Rachel and Ben	Raghav	16/8/2019
Final Slides Beautifying	Liting	17/8/2019
UT8 Test Result Consolidation	Theva	15/8/2019
Final Check on the application after all debugging is done	Kautham	18/8/2019

6. Next Meeting (if applicable)

Date (DD/MM/YYYY):	20/08/2019
Time	1700 - 2030
Location	SIS GSR 3-2
Objective	Final Presentation