## **TEAM R&I**

## **Client Meeting Agenda**

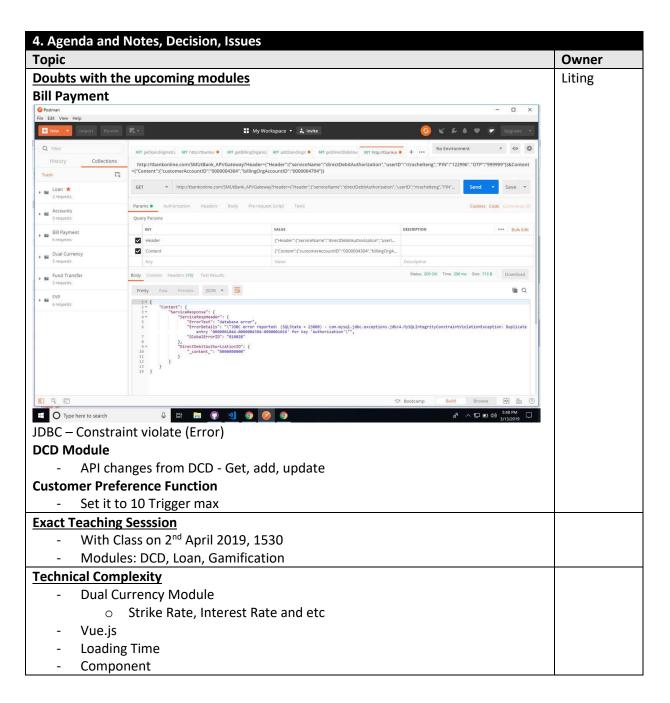
Meeting/Project Name:	2018T2 R&I		
Date of Meeting (DD/MM/YYYY):	15/03/2019	Time:	17:30 – 18:30
Meeting Facilitator:	Liting	Location:	SIS GSR 3-4

## 1. Meeting Objective

- 1. Doubts with the upcoming modules
- 2. X-Factor
- 3. UAT Date

2. Attendees		
Name	Attendance	Remarks
Chow Li Ting	Present	-
Teng Shu Yan Rachel	Present	-
Thevakumaren S/O Morgaya	Present	-
Raghavendar Gowri Sankar	Present	-
Mok Hao Ze Benjamin	Present	-
T S Kautham	Present	-

3. Pre-work/Preparation (Documents/Handout to bring, reading materials, etc)		
Description	Prepared By:	
-	-	



5. Action Item		
Action	Owner	Due Date
Resolve the above bugs	Raghav, Rachel	22 March
Lab Studies Document	Theva	29 March
Include technical complexity in the Mid term	Liting	9 April
slides		

6. Next Meeting (if applicable)	
Date (DD/MM/YYYY):	15/03/2019

Time	1700 - 1800
Location	SIS GSR 2-3
Objective	Weekly Update