

Date: 12/2/2016
Time: 1600-1730
Venue: SOE CR 2-5

Attendees: Tay Guang Wen
Yap Wei Heng
Gauri Bhatnagar
Sin Xin Yee
Wilson Ang

Agenda: 1. Gather Feedback from Wilson
2. Clarifications

	Task/ Description	Person-in-charge	Due Date
1	<p>Wilson has informed us that he has uploaded a new timeline for the launch of the web application.</p> <p>Admin Side:</p> <ul style="list-style-type: none">- When the admin verifies the user's activity, he/she should be able to edit the amount. <p>Take Action:</p> <ul style="list-style-type: none">- In addition to initiating an activity, the user should also be able to initiate a new "Green Act", where they will earn 10 points for a submission. The user should also be able to see their past "Green Act" submissions as well, together with their actions history. <p>Pledge:</p> <ul style="list-style-type: none">- Users can also upload a new pledge where the admin will approve/reject it accordingly. Once it has been approved, the user will then be able to see it in the dropdown list. <p>Blue Circle:</p> <ul style="list-style-type: none">- What to do with the blue circle has not been decided but an idea would be to link the users to a carbon footprint calculating site.		

The meeting was adjourned at 1730 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,
Tay Guang Wen

Vetted and edited by,
Tay Guang Wen