

SUPERVISOR MEETING MINUTES#12

Date: 18 Nov 2014
Time: 12:00 pm
Venue: SOE/SOSS GSR 4-5

Attendees: Trecia, Zhen Jie, Terence, Ming Min, Jinq Yi

Apologies:

Agenda:

1. Demonstration/ Deployment of system
2. Client relationship
3. UAT
4. Any other business

	Notes/tasks	Actor	Due Date
1.	<u>Demonstration</u> Need provide a numerical evidence of live deployment Can be used as x-factor since its live	All	21/11/2014
2.	<u>Client relationship</u> Need show final deliverables and handover Client Relationship is an important factor, we should showcase the efforts put in	All	21/11/2014
3.	<u>UAT</u> - Explain the kind of change we made to get such results o We could run T-test for all questions to better evaluate our results	All	21/11/2014
4.	Show limitation of our system based on UAT	All	21/11/2014

The meeting was adjourned at 01:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,
Trecia Koh

Vetted and edited by,
Lee Jinq-Yi