

**Meeting Minutes**

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| **Meeting Type**  | Supervisor |
| **Meeting Number** | 8 |
| **Date & Time** | 15/02/2016 |
| **Venue**  | Instructor Prakash’s Office |

**AGENDA**

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| **No.** | **Agenda**  |
| 1 | Midterm slides  |
| 2 | Current progress for iteration with Starteur  |

**MINUTES**

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| **No.** | **Agenda**  | **Discussion** |
| 1 | Current preparation for midterm presentation | Went through slides for midterm presentation as well as Wiki. Prof stated that slides are okay and team should work on refining slides &wiki further. Metrics are to be updated to Iteration 10 which is the latest iteration that the group has completed. PM to update meeting minutes as well as any changes to integration with Starteur.  |
| 2 | Current progress for iteration with Starteur | Cut-off date: 16 Feb 2016 Team mentioned that the developer from Starteur has changed the login method and the team is currently trying to resolve the conflict in authentication. Team will also be testing the changes made on Starteur and will stop pulling any changes from the Starteur side on Tuesday night.  |

**ACTION ITEMS**

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| **Task** | **Due Date**  | **In-charge** |
| Complete slides | 16 Feb | Chor Yi |
| Complete Wiki | 16 Feb | Chor Yi |
| Integration with Starteur | 17 Feb | ALL  |