



INTERNAL MEETING MINUTES

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|---|--------------------|
| Iteration No. | 8 |
| Meeting No. | 2 |
| Date of Meeting: (Day Month Year) | 10 March 2014 |
| Time: (hh:mm to hh:mm) | 11:00 to 12:00 |
| Venue: | SOB GSR 2.4 |
| Meeting Chairperson | Tan Rui Jia Noelle |

1. Meeting Agenda

(a) Progress Update

2. Attendance**Name [Absent/Present]**

Bie Ya Qing [Present]

Low Wen Guang [Present]

Sebastian Kiran Joy [Present]

Tan Guo Hao [Present]

Tan Rui Jia Noelle [Present]

Victor Lee Hong Zhi [Present]

3. Discussed Content**Topic**

(a) Progress Update

a. iOS

i. View Event Schedule Complete



- ii. Download Documents facing trouble because iOS does not have a document viewer like Android. Cannot store in device except for within Dropbox or Google Drive.
- b. Web
 - i. RSVP Trends and Registration Trends done
 - ii. Working on ping service.
- c. Test Cases are complete for both web and mobile

| 4. Next Meeting | |
|---|----------------|
| Date of Meeting: (Day Month Year) | 20 March 2014 |
| Time: (hh:mm to hh:mm) | 19:00 to 21:00 |
| Venue: | SOB GSR 3.13 |

| 5. Pre-work/Preparation (documents/handouts to bring, reading material, etc.) | | |
|---|-------------|----------|
| Description | Prepared by | Due Date |
| | | |
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Minutes Prepared By Low Wen Guang, Victor Lee Hong Zhi

Date 10 March 2014

Vetted and Edited By Tan Rui Jia Noelle

Date 10 March 2014