



SUPERVISOR MEETING MINUTES

Date:	22/03/2016
Time:	1500hrs
Venue:	Prof Chris Boesch's Office
Attendees:	Claudia Foong Pui Shuen, Eva Tan Guan Hua, Goh Yi Xuan
Absentees:	Nguyen Luong Thanh, Vu Hoang Minh, Karen Lim Wen Yan
Agenda:	1. Update Prof on User Testing

No.	Task	Follow Up(Person-In-Charge)	Deadline
1.	Things we have learnt: <ul style="list-style-type: none">- Some companies are more concerned about truck optimization instead of driver's performance.- Truck Optimization: the number of jobs, Truck X has completed, the number of trips Truck X has been assigned to- Most deliveries are via air couriers		
2.	Feedback: <ul style="list-style-type: none">- Keep finding more users for testing		

Vetted by: Karen

Follow up: To be circulated amongst team