



TEAM VULCAN
INTERNAL MEETING 13

Date:	12 th August 2015
Time:	7.30pm
Venue:	SMU, School of Economics Level 4
Attendees:	Benjamin Chia, Yeo Cheng Fu, Heng Kok Chin, Low Wei Ting, Chan Jing Vin, Gareth Ng
Absentees:	-

Agenda:

- Administrative (Preparation for acceptance)
- Database Connection
- Assumption
- Progress & Analytics Module

Discussion:

Administrative

- Check with Sponsor on research Terms & Condition and FAQ write up during sponsor meeting on 13th August 2015
- With effect from 12th August 2015, team members with revised roles are
 - o Lead Developer: Benjamin
 - o Front End Developer: Kok Chin
 - o Back End Developer: Gareth
- PM, BA, QA to proceed with the preparation for acceptance (documentations, updating wiki)
 - o Cheng Fu to look into business processes in BPMN; As Is and To Be, ensure our scope and current progress is aligned with Sponsor expectation.
 - o Jing Vin to update the test cases based on some updates and ensure that User Testing preparation is complete.
 - o Wei Ting to update supervisor on progress, update the planned schedule and wiki

Database Connection

- Directly connection to database potentially exposes security concern as skilled individual are able to modify the database without proper authentication
- If data connection were to be interrupted during data transmission, data collected will either be lost or uploaded halfway (eg. 40%). Resulting in incomplete data collection being saved, potentially affects research results and progress report

- Update: Direct connection to database is not possible due to Livelabs restrictions.

Assumption

- Smart phone and watch are paired beforehand as user needs to download “Android Wear”, which is a standalone app that we have no control over.

Progress & Analytics Module

- Participant’s survey results will be compared anonymously and presented in the progress report (eg. Participant of your age/country are feeling 50% more focused after completing 2 meditation programs)

The meeting was adjourned at 11.30 pm. Next meeting is scheduled on 18th August 2015. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by: Yeo Cheng Fu

Vetted by: Low Wei Ting